

Products and Services Show Rules and Regulations

1. **Show Management:** This Products and Services Show ("Show") is a presentation of the Camden Area Chamber of Commerce, Inc. (hereinafter referred to as "Show Management" and/or "CACC") which shall have the right, which it hereby expressly reserves, to make such rules and regulations as it shall deem advisable for the success of the Show, and to change and amend the same from time to time, which shall govern the proper conduct of said Show and the use of this contract and the space herein reserved by the Exhibitor. The Show Management's application, interpretation, and construction of said rules and regulations shall be final and conclusive.
2. **Contingencies:** The Show Management reserves the right to cancel this contract should the specified premises become unavailable for any reason or be destroyed or so damaged as to render them untenable or unfit for use for the purpose specified by fire or the elements or any other cause, or should any occurrence of circumstances beyond the control of the Show Management make impossible the fulfillment of its part of this contract. In the event of such a contingency, Show Management will seek an alternate venue and date for the Show. If the venue for the Show is changed, Exhibitor shall have the option either to a) cancel this contract and receive a full refund of all payment previously made on this contract; or b) remain an exhibitor at the new venue. If an alternate venue cannot be provided, or if there is not sufficient floor space for Exhibitor, all payment previously made on this contract are to be promptly returned to the Exhibitor by the Show Management, and upon the return of the same, the Show Management is to be released of any and all claims for damages, loss, costs, or expenses sustained or incurred by the Exhibitor by the reason of such cancellation or change in venue.
3. **Eligible Exhibits:** The Show Management reserves the right to determine the eligibility of any company or product for inclusion in this Show. Exhibits which are of a disruptive, objectionable, or inappropriate nature, as interpreted by Show Management, will be removed from the Show. This restriction and prohibition extends to persons and their conduct. Show Management's determination in this regard shall be final and conclusive.
4. **Installation and Removal of Exhibits:** Exhibits are to be installed and removed at the expense of the Exhibitor. Exhibitor is to comply with local rules and regulations of the building in which the Show is presented. All decorations must be flameproof and pass inspection by all designated authorities. Exhibitor shall not allow nails, screws, or tacks to be driven into the building walls, floor or pillars, nor deface the same in any way. **Exhibitor must place plywood under heavy exhibits such as concrete blocks, landscaping displays, automobiles, etc. to protect the carpet. Exhibitor will be held responsible for any damage they cause to the facility.** No exhibit shall extend into the aisle past the 8' or 6' side arm. **All exhibits must be removed no later than 4 PM on Monday after the Show.** Exhibitors arriving for set-up after the scheduled installation time can be relocated to any location, if no alternative is available, they will forfeit their show participation rights. **All exhibits must be installed prior to the opening of the Show and remain in place until after the official closing of the Show. Exhibitors dismantling prior to closing may not be allowed to exhibit the following year. NO taping onto the carpet. No popcorn may be distributed. Helium balloons may be used in the display but not handed out—stray balloons get tangled with the ceiling fans.**
5. **Booth Equipment and Service Information: Standard package** includes 1 skirted table, waste basket, 2 chairs and 7" x 44" identification sign. Regular booths are equipped with 8 foot high back drape and, 3 foot high side rail dividers. Additional tables, chairs, and other equipment may be provided by exhibitor or may be rented from Page & Brown.
6. **Electrical, Telephone and Internet Service:** All electrical needs required by an exhibitor **must be coordinated through Page & Brown**—order forms are available from their web site or may be sent under separate cover. Special electrical requests must be arranged with Page & Brown 7 days prior to the Show. Exhibitors should provide their own surge protectors if equipment warrants. Exhibitors requiring a telephone line will need to arrange for telephone service directly with Country Club Hotel. Free Wi-Fi Internet service is available at the Hotel.
7. **Sale of Merchandise:** Over-the-counter sale of merchandise is permitted. Exhibitor is responsible to register for, collect, and report appropriate sales taxes.
8. **Subletting Space:** Exhibitor shall neither assign this contract, sublet in any fashion any part of the space herein specified, nor display the name of any other firm contributing to said exhibits without the written consent of the Show Management in advance.
9. **Indemnification:** Exhibitor agrees to indemnify and hold harmless Camden Area Chamber of Commerce, Inc., Page & Brown Convention Services, and Country Club Hotel, their respective governing boards, officers, agents and employees from any and all liability of whatever nature for personal injury or property damage sustained by the Exhibitor and/or his employees and representatives.
10. **Insurance: Show Management will not be responsible for any loss of or damage to any property of the Exhibitor for any reason, including theft, unless such loss or damage is caused by the gross negligence of Show Management or any of its employees.** Exhibitor is required to provide and keep in force during the show period, including move-in and move-out periods, the following insurance coverage: i) comprehensive general liability insurance or commercial general liability insurance; ii) worker's compensation and employer's liability insurance covering its employees, if applicable; and iii) all-risk property insurance covering all of Exhibitor's property brought into or used in connection with the show, if applicable. A certificate of liability insurance naming CACC as Certificate Holder should be sent to the Chamber no later than Friday, March 9, 2012.
11. **Refunds:** No refunds will be made unless Show Management receives written notice of cancellation of the contract more than 45 days in advance of the show. Cancellations will be subject to a \$100 service fee.
12. **Compliance:** Exhibitor, its employees and representatives, shall observe and comply with all Federal, State, Municipal and Building Management laws, ordinances, rules and regulations of the State, City and Building, in which said Show is presented. Propane tanks are not permitted in the building at any time. No open flame or welding is allowed. **NO SMOKING** inside the exhibit area. Pressure or fuel cylinders need prior approval by Fire Marshal. Vehicles on display must disconnect battery, and should have no more than 1/4 of a tank of gas. Banners and display items may not be suspended from ceiling. **Signage above the pipe and drape on the back of displays infringes on other exhibitors and are not allowed.**
13. **Prohibited:** Exhibitors may not cook or distribute **popcorn. Smoking is prohibited** in the exhibition area. No **tape** may be affixed to the carpet. **Helium balloons** may be used for booth decorations but cannot be handed out to the public because of potential damage to ceiling fans.