

# CAMDENTON

PO Box 1409 Camdenton, MO 65020



# DECA

573-346-9203

## Dogwood Festival Indoor Arts & Crafts Show Space Reservations and Rules

**Show location:** Camdenton Middle School, next to the Dogwood Festival Carnival!

**Show hours:** Friday, April 17th from 5:30 pm - 8:00 pm & Saturday, April 18th from 9:00 am - 4:00 pm

**Set-up:** Friday after 4:00 pm- **NO SET UPS ALLOWED ANY EARLIER!!**

**Fees:** \$55 for an 8x8 foot space

- ✓ Entry deadline is April 3, 2020. Please make checks payable to Camdenton DECA.
- ✓ There will be no refunds.

### **Business license:**

- ✓ Exhibitors will be required to purchase a city business license. Please fill out the attached application for a sales license and send with your application with an additional \$5.00. Please make a separate check payable to the City of Camdenton for the \$5.00 license fee. This is also non-refundable.

### **Vendor responsibilities:**

- ✓ Collecting and reporting sales tax on merchandise sold
- ✓ Attend the show for the entire designated time. Any other provision must be made in advance with approval of the show chairperson.
- ✓ Furnish your own tables and chairs. Tables should be draped to the floor and displayed as neatly as possible. Exhibits cannot protrude outside of the designated area. Store all surpluses under your tables.
- ✓ Exhibitor assumes the entire responsibility and liability for losses or damages to the Exhibitor's display, equipment and other property brought into the premises. CHS will not be held responsible for any such losses, damages and/or claims.
- ✓ Exhibitors will be required to follow all laws, ordinances, exhibition rules and regulations. Violations of the above rules will result in your being asked to leave and prohibits participation in future shows. PLEASE NOTE THAT THE SCHOOL CAMPUS IS SMOKE FREE!

### **Items allowed:**

- ✓ Handcrafted items are encouraged, but some tasteful commercial crafts may be allowed and must have prior approval from submitted photo before acceptance.
- ✓ This is a pre-approval show for first time exhibitors. First time vendors must send 2 photos, one of your exhibit and one of your craft items. Please send a self-addressed envelope for return of your photos.

### **Items NOT allowed:**

- ✓ Use of electrical usage and appliances is limited due to fire and safety regulations.
- ✓ We do not allow use of power equipment such as saws, sanders, etc. at the show. We also do not allow combustibles such as large bales or amounts of hay or straw to be used in displays. No open flames.

If you have any questions you may contact Karen Fehrmann at 573-346-9203 or [kfehmann@camdentonschools.org](mailto:kfehmann@camdentonschools.org).

# Application Form for Dogwood Indoor Arts & Crafts Show

Make a check for your show fee payable to CHS-DECA.

Check must be received no later than April 3, 2020

To: Camdenton High School DECA, Attn: Karen Fehrmann, P0 Box 1409, Camdenton, MO 65020

NAME \_\_\_\_\_ SALES TAX # \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY \_\_\_\_\_

STATE \_\_\_\_\_ ZIP \_\_\_\_\_ EMAIL \_\_\_\_\_

PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

TYPE OF CRAFT \_\_\_\_\_ SPACES NEEDED \_\_\_\_\_ ENCLOSED \$ \_\_\_\_\_

DISPLAY RACKS USED Yes: \_\_\_ No: \_\_\_ LIMITED ELECTRICITY (If preapproved add \$5) Yes: \_\_\_ No: \_\_\_

I, ( \_\_\_\_\_ ) assume the entire responsibility and liability for losses, damages to my display, equipment and other property brought into the premises by me. I will hereby comply with all rules and regulations of the Arts & Crafts Show, as outlined on page 1, and shall not hold anyone else responsible for any losses, damage and/or claims.

Requested space # \_\_\_\_\_

Signature \_\_\_\_\_

DATE OF SHOW APPLYING FOR APRIL 17 & 18, 2020

DATE: \_\_\_\_\_

## Application for Business License

CITY OF CAMDENTON, MO

DOGWOOD FESTIVAL 2020

NAME OF BUSINESS \_\_\_\_\_

BUSINESS STREET ADDRESS \_\_\_\_\_

CITY, STATE & ZIP \_\_\_\_\_

MO SALES TAX # \_\_\_\_\_ BUSINESS PHONE # \_\_\_\_\_

NAME OF OWNER \_\_\_\_\_

OWNER'S ADDRESS \_\_\_\_\_ PHONE # \_\_\_\_\_

EMAIL \_\_\_\_\_

TYPE OF BUSINESS \_\_\_\_\_

APPLICANT'S SIGNATURE \_\_\_\_\_

Please make two separate checks. One to the City of Camdenton for \$5 for the license fee and one to CHS DECA for the number of spaces wanted. Send both checks to Camdenton DECA, PO Box 1409, Camdenton, MO 65020 and we will obtain your license for you. Thank you!