



Christmas on the Square-Tree Lighting Ceremony • December, 6th, 2024 – 5pm-7pm
• Camden, Missouri (Camden County Courthouse Lawn)

APPLICATION FOR OUTDOOR BOOTH RENTAL-“Christmas Marketplace”

Business/Organization: _____

Name: _____ Phone: _____ Cell: _____ e-mail: _____

Address: _____ City: _____ State: _____ Zip: _____

Products or Service : _____

Are you planning to sell anything? _____ If yes, Missouri Sales Tax Number: _____

BOOTH RATE INFORMATION

<u>Quantity</u>	<u>Description</u>		<u>Rate</u>	<u>TOTAL</u>
_____	Commercial/Craft booth(s) 10' [d] x 10' [w]	x	\$50	\$ _____
_____	Camdenton Area Chamber of Commerce Member Discount per Booth	x	-\$10	-\$ (_____)
TOTAL DUE				\$ _____

By submitting this application it verifies that I have read and understand the rules and regulations and agree to abide by them.

Applications will be accepted on a first come first served bases as long as space is available.

BOOTH LOCATION: A confirmation will be sent with a booth location number that corresponds with sign markers at the event. Space is limited on a first come, first serve basis.

I have read the Rules and Regulations printed on this application and agree they shall be part of this contract. This contract is valid when signed by vendor, and accepted by the Camden County Chamber of Commerce.

(Authorized Signature of Exhibitor)

(Title)

(Date)

I authorize CACC to charge my Card [Visa, MasterCard or Discover] \$ _____ Credit

Card No: _____ Exp Date: _____

Security Code: _____ Billing Zip: _____ Signature: _____

Please sign and return this form with payment to the Camden County Chamber of Commerce, PO Box 1375, Camden, MO 65020. A confirmation will be returned to you. Applications will be accepted as long as space is available. If you have questions or need more information call the Chamber at 573-346-2227; Fax: 573-346-3496 or info@CamdentonChamber.com . For up-to-date information about this event be sure to follow the Facebook Event Page from the Camden County Chamber's Facebook page.

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Rules and Regulations for Outdoor Exhibitor/Vendor Space for the “Christmas Marketplace”

1. Event Management: The Christmas on the Square is a presentation of the Camden Area Chamber of Commerce, Inc. (hereinafter referred to as "Event Management") which shall have the right, which it hereby expressly reserves, to make such rules and regulations as it shall deem advisable for the success of the event, and to change and amend the same from time to time, which shall govern the proper conduct of said event and the use of this contract and the space herein reserved by the Exhibitor/Vendor. The Event Management's application, interpretation, and construction of said rules and regulations shall be final.
2. Eligible Exhibits and Appropriate Material: **Christmas on the Square is a family-oriented event.** The Event Management reserves the right to determine the eligibility of any company or product for inclusion in this event. We reserve the right to limit applications based on the type of merchandise. **Items prohibited for sale or display include but are not limited to: alcohol, tobacco products, firearms, knives, firecrackers, snapping pops, silly string, fake cigarettes, stink bombs, marshmallow guns, spray foam, paintballs, balloons and items promoting drugs, drug paraphernalia or have offensive language. Items considered by Event Management to be objectionable or of an inappropriate nature must be removed—failure to comply will result in the Exhibit being removed from the event.**
3. Installation and Removal of Exhibits: Exhibits are to be installed and removed at the expense of the Exhibitor/Vendor. Exhibitor/Vendor is to comply with local rules and regulations, all decorations must be flame-proofed if any type of heat source is within your space. It is your responsibility to adequately secure canopies, tents, etc. **Bring at least 45# weights for each leg, lawn placement is not guaranteed [staking into the pavement is not permitted].** No exhibit shall extend past its allotted space. Exhibitor/Vendor must provide all equipment.
4. Set-up: Exhibitors will set up between 2:00PM and 4:00PM on Friday, December 6, 2024. **Please unload vehicle and then move vehicle outside of marketplace area.** Exhibitors/Vendors arriving for set-up after the scheduled set-up time can be relocated to any location specified by Event Management, or, if no alternative is available, may forfeit their booth participation rights.
5. Tear-down: **Exhibitor/Vendor is responsible for own clean-up and trash disposal.** Please break down all cardboard boxes. **No vehicles will be allowed in the exhibit area between 4:30PM and 7 PM on Friday. Exhibitors must clean up completely [dispose of all trash in trash containers, sweep booth area if needed].** Exhibitors/Vendors may begin tear down at 7pm, dismantling prior to these hours may result in not being allowed to exhibit the following year. All equipment must be removed from the Courthouse grounds on the day of the event.
6. Electric and Water: Electric service and water are not available and will be the responsibility of the vendor; only quiet electric generators are permitted
7. Sale of Merchandise: Over-the-counter sale of merchandise is permitted. See section 2 for prohibited items. It is the responsibility of the exhibitor to register for, collect, and report appropriate sales taxes as well as obtain any permits necessary with the City of Camden and the Camden County Collector.
8. Indemnification: Exhibitor/Vendor agrees to indemnify and hold harmless Camden Area Chamber of Commerce, Inc., the City of Camden and their respective governing boards, officers, volunteers, agents and employees from any and all liability of whatever nature for personal injury, property loss, or property damage sustained by the Exhibitor/Vendor and/or his employees and representatives. Liability and loss insurance is the responsibility of the Exhibitor/Vendor.
9. Compliance: Exhibitor/Vendor, its employees and representatives, shall observe and comply with all Federal, State, County, and City ordinances, rules and regulations.
10. Refunds: No refunds will be made unless the event is cancelled due to weather conditions.